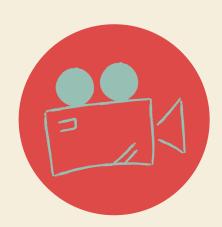
# STUDENT-CENTERED PRACTICES

That you can easily add to your course design in Brightspace, right now

### **COMMUNICATE LIKE A PRO**

Use the <u>Announcements</u> tool to post weekly to-dos, due dates, and reminders. Note that students are only emailed announcements if notifications are set. To email students, use the **Classlist**.





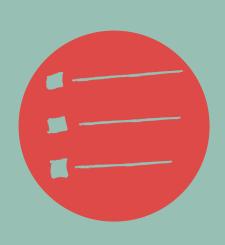
## **CREATE A COURSE TOUR**

Faculty use Brightspace tools in different ways, depending on their modality and discipline-create a short class tour video to let students know how YOU will use it.

Be sure to include links to relevant tutorials as you use new tools

# USE LEARNING MODULES WISELY

Use **content modules**, to keep folders of content, tasks, and learning activities altogether, so that students easily access materials in context and track their progress on the module progress bars.





# CREATE DUE DATES TO POPULATE THE COURSE CALENDAR

When creating new assignments, discussions, and activities, don't forget to add a **Due Date**, to auto-populate the calendar, and send reminders to students.

# **EYE ON THE DETAILS**

As you are gearing up to start class, be sure that you:

- Double-check that links are working
- Double-check that you are using consistent naming conventions when referencing activities (to avoid confusion)



