

STUDENT-CENTERED PRACTICES

That you can easily add to your course design in Brightspace, right now

COMMUNICATE LIKE A PRO

Use the **Announcements** tool to post weekly to-dos, due dates, and reminders. Note that students are only emailed announcements if notifications are set. To email students, use the **Classlist**.



CREATE A COURSE TOUR

Faculty use Brightspace tools in different ways, depending on their modality and discipline—create a short class tour video to let students know how YOU will use it. Be sure to include links to relevant tutorials as you use new tools

USE LEARNING MODULES WISELY

Use **content modules**, to keep folders of content, tasks, and learning activities altogether, so that students easily access materials in context and track their progress on the module progress bars.



CREATE DUE DATES TO POPULATE THE COURSE CALENDAR

When creating new assignments, discussions, and activities, don't forget to add a **Due Date**, to auto-populate the calendar, and send reminders to students.

EYE ON THE DETAILS

As you are gearing up to start class, be sure that you:

- Double-check that links are working
- Double-check that you are using consistent naming conventions when referencing activities (to avoid confusion)

